



Housekeepers - Winton Castle & Estate - permanent and temporary positions available

Winton Castle is an exclusive use wedding and events venue near Edinburgh in East Lothian. Within Winton Estate, The Potting Shed is used for smaller groups and there are three large self-catering holiday properties. We provide the highest standard of service and want our guests' expectations to be exceeded – you will be a vital part of the housekeeping team ensuring that this is consistently achieved.

The Jobs

Be part of the housekeeping team ensuring the Castle, the Potting Shed and the luxury holiday properties are cleaned and prepared to the highest standard for events and for guests arriving. Both positions require a great team player with the highest standards of cleanliness and an eye for detail.

Skills/experience

- Previous similar housekeeping experience would be an advantage
- Ability to work within a small team
- Excellent attention to detail
- A good level of physical fitness – this is a physical/active job!
- Ability to communicate comfortably with others
- Flexibility to changes requested by clients or colleagues

Duties

The first position is a permanent part time role, based mainly at the Castle. Duties include assisting with cleaning of the Castle's public rooms, bedrooms, kitchens, offices, toilets, staircases and passageways. Cleaning of the Potting Shed venue before and after use. Also providing regular assistance when required at the holiday properties for full cleaning between bookings.

The second position is a temporary part time role to July 2026 and will be based mainly at the holiday properties, assisting with the full cleaning between bookings. Also providing regular assistance, when required, at the Castle assisting with cleaning of the Castle's public rooms, bedrooms, kitchens, offices, toilets, staircases and passageways and cleaning of the Potting Shed venue before and after use.

Other duties included in both housekeeping roles: All housekeeping and cleaning duties, laundry & ironing before and after events and bookings to ensure that properties are ready for events and guests. Any other housekeeping requirements as and when needed at other properties around the estate.

Hours of Work

Both positions are part time – 15 hours per week worked over 3 days. The days and hours of work are noted below but can be flexible for the right candidates. There may be the occasional need for flexibility to allow for swapping shift days or times (with plenty of notice) depending on the booking schedule and including the odd weekend shift during busy event times. Overtime may be available during peak seasons and/or to cover absence.

Permanent position hours

15 hours per week worked over 3 days. A typical week would be Monday & Tuesday 8am to 1pm and Friday 10am to 3pm.

Temporary position hours

Temporary contract to July 2026. 15 hours per week worked over 3 days. A typical week would be Monday, Thursday & Friday 10am to 3pm.

Transport

Winton Estate is in a rural location therefore it is recommended applicants can get to and from work by car. A mileage allowance can be claimed for work related travel between properties.

Pay - From £12.21 per hour depending on experience

Holidays - Pro rata based on 28 days per year for a full time role.

Start date - Immediate start available

To apply, please send your CV and a covering note to recruitment@wintoncastle.co.uk. Early applications welcome.